

Exhibit E

Fuel Pricing

1. Fuel pricing shall be comprised of direct fuel costs, transportation costs, and a contractor fee, as follows:
 - (a) Propane direct fuel costs: Direct fuel pricing shall be the average Apex N.C. terminal price per gallon as posted in the Butane-Petroleum News (BPN) Weekly Propane newsletter every Thursday. Apex price per gallon shall be adjusted weekly, based on prices posted in the Thursday BPN Newsletter, to be effective the following Monday at 12:00 a.m. with pricing good through Sunday at 11:59 p.m.
 - (b) Transportation costs: shall be \$0.14 for delivery to any location in the Commonwealth of Virginia where the Contractor has agreed to install and maintain propane infrastructure at no cost to a Public Body. The \$0.14 cents transportation fee will be re-evaluated annually to determine if a change in the fee is necessary. Any change in the fee shall require the approval of the Department and the Contractor, and shall be documented in the form of a modification to the Agreement.
 - (c) Contractor fee: This fee is inclusive of the Contractor's indirect costs and profit. Fee shall be charged on a sliding fee basis as documented in the table below. The sliding fee will be re-evaluated annually to determine if a change in the fee is necessary. Any change in the fee shall require the approval of the Department and the Contractor, and shall be documented in the form of a modification to the Agreement.
 - (1) Total volume usage for all users under this Agreement will be evaluated quarterly and will be used to estimate annual gallons consumed. This evaluation shall be based on trailing 12 month average, with the initial trailing average based on the annualized actual number of months elapsed since execution of the Agreement. The preceding quarter price will be adjusted accordingly based on the following schedule:

Table 1

Contractor Fee	Annual Gallons
.38 Cents	0-499,000
.34 Cents	500,000-749,999
.32 Cents	750,000-999,999
.30 Cents	1,000,000-1,499,999
.28 Cents	1,500,000-1,999,999
.26 Cents	2,000,000-2,499,999
.24 Cents	2,500,000-2,999,999
.22 Cents	3,000,000-3,499,999

.20 Cents	3,500,000-3,999,999
.18 Cents	4,000,000-4,499,000
.16 Cents	4,500,000-4,999,999
.14 Cents	5,000,000-5,499,999
.12 Cents	5,500,000-5,999,999
.10 Cents	6,000,000-7,000,000

An example of the total price per gallon of propane purchased is provided below:

Propane Price per Gallon	
Direct Cost, Apex	\$1.30
Transportation	\$0.14
Contractor Fee	\$0.38
Total	\$1.82

- (d) Contractor shall bill individual Public Bodies on a monthly basis, in arrears, for purchased fuel. The Contractor will send invoices directly to purchasing Public Bodies.
- (e) Department and Contractor shall mutually agree on a fuel purchase charge card that will be used to purchase fuel from the Contractor's infrastructure. The Department and Contractor will agree upon the data elements the Contractor's fuel card and management system will capture and provide to the Commonwealth and in an agreed to file format. At a minimum the data elements will include purchasing agency, purchasing vehicle or card, amount of fuel purchased, cost per gallon of fuel, date, time, and location of fuel dispensed.
- (f) Enclosed with each invoice from Contractor shall be a detailed transaction record that includes:
 - a. Purchasing Vehicle / Card
 - b. Transaction date and time
 - c. Transaction location
 - d. Number of gallons purchased per transaction
 - e. Transaction Cost
- (g) Enclosed with each invoice from Contractor shall be a summary transaction record that includes:
 - a. Contract number
 - b. Total quantity of fuel purchased

- c. Direct cost of fuel
- d. Applicable transportation cost
- e. Applicable contractor fee

- (h) Public bodies shall pay valid and accurate invoices in accordance with the payment terms and conditions found in Exhibit D.
- (i) Data collected in the Contractor's billing system for the purchase of fuel by Public Bodies using the fuel management card will be available to Public Bodies, as requested by Public Bodies, in electronic form from the Contractor.